



## SAN JACINTO UNIFIED SCHOOL DISTRICT BUDGET ASSUMPTIONS 2017-2018

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The Local Control Funding Formula (LCFF) was the first significant change to public school funding in over four decades. The impact to local education agencies has been far reaching. Never before have schools been engaged in direct conversations with students, parents, employees and the community with regard to prioritizing local needs for education.

Recall that the original timeline for the phase in of the LCFF was for over a period of eight years. In 2016-2017, the State funded approximately 55.03% of the gap. For 2017-2018, the Governor has proposed to fund an additional 43.97% toward the LCFF gap funding. This percentage will bring our cumulative gap closure to 97% of full implementation. If approved by the Legislature, this would keep the State on track to reach full implementation of the LCFF targets by 2020-2021.

While we await the State budget adoption, we will proceed with the adoption of our own budget. As always, our budget will be based on conservative estimates of revenues and expenditures. We maintain our commitment to fiscal solvency.

Our commitment to fiscal solvency is only surpassed by our commitment to provide an excellent education to our students. Our focus will continue to be on student learning as reflected in our mission statement: *We exist to educate and inspire all students to achieve academic excellence, personal growth and social responsibility.*

The District's budget is formed around a set of basic assumptions and formulas. We as a District are in our fourth year of the LCFF. As part of the "San Jacinto Difference," our District collaborates with all stakeholders in the development of our LCAP, which remains our dominant governance document, and the District's budget is aligned with it.

### **General Information**

San Jacinto Unified School District (SJUSD) is a unified school district including elementary and secondary levels of education under a single Board of Trustees. The District consists of five K-5 elementary schools, two TK-5 elementary schools, three middle schools, one comprehensive 9-12 high school, one alternative education high school, one online school, one independent study program, one adult education school, three head start/state preschool locations and centralized administration.



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### **Elementary Schools (Grades K-5)**

Megan Cope Elementary School  
Juan Bautista De Anza Elementary School  
Jose Antonio Estudillo Elementary School  
Edward Hyatt Elementary School\*  
Park Hill Elementary School  
Clayton A. Record Jr. Elementary School\*  
San Jacinto Elementary School  
*\*Includes Transitional Kindergarten*

### **Middle Schools (Grades 6-8)**

Monte Vista Middle School  
North Mountain Middle School  
San Jacinto Leadership Academy

### **High School (Grades 9-12)**

San Jacinto High School

### **Alternative/Continuation Schools**

Mountain View High School (Grades 9-12)  
Mountain Heights Academy (Online School 6-12)  
Independent Study (Grades K-12); Adult Education

### **Head Start/Preschools**

Edward Hyatt Elementary (Head Start & State Preschool)  
San Jacinto Elementary (Head Start & State Preschool)  
Juan Bautista De Anza Elementary (Head Start & State Preschool)

The District currently serves approximately 9,851 students. All school sites will continue to be on a traditional schedule during the 2017-2018 school year.

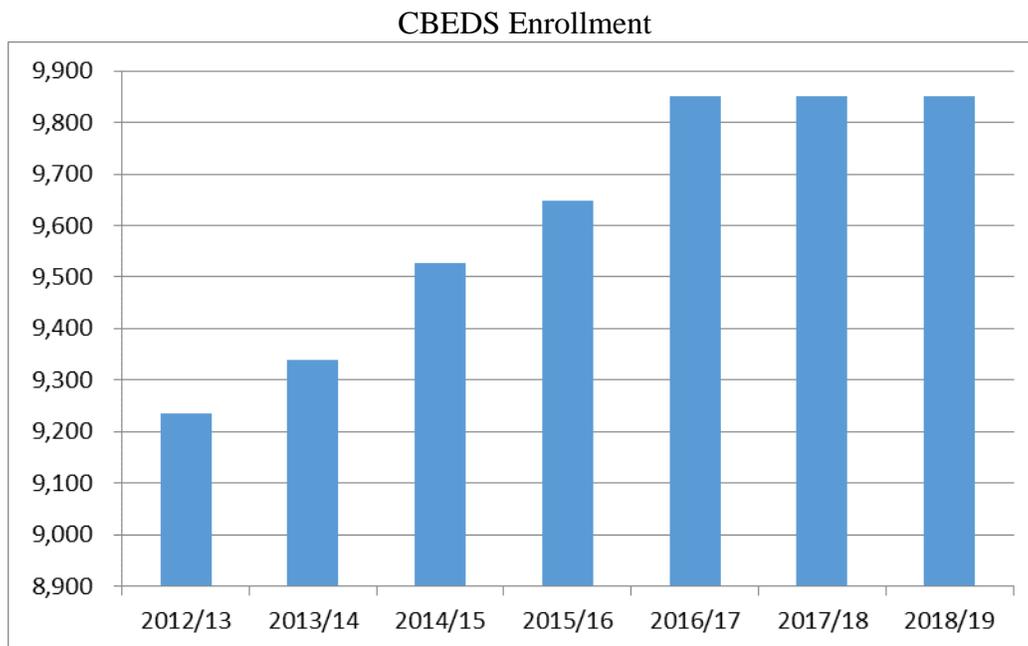
The Board of Trustees consists of five elected members. Members are elected, represent one of five trustee areas and serve four-year terms. Members of the Board elect a president each year. The day-to-day operations of the District are the responsibility of the Superintendent.



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### Enrollment Projections

Projected enrollment for mid-October (CBEDS) is expected to stay flat, remaining at 9,851 for 2017-2018.



Although enrollment projections are used to estimate the facilities and staffing needs, State funding is provided to the District based on average daily attendance.

### Average Daily Attendance (ADA)

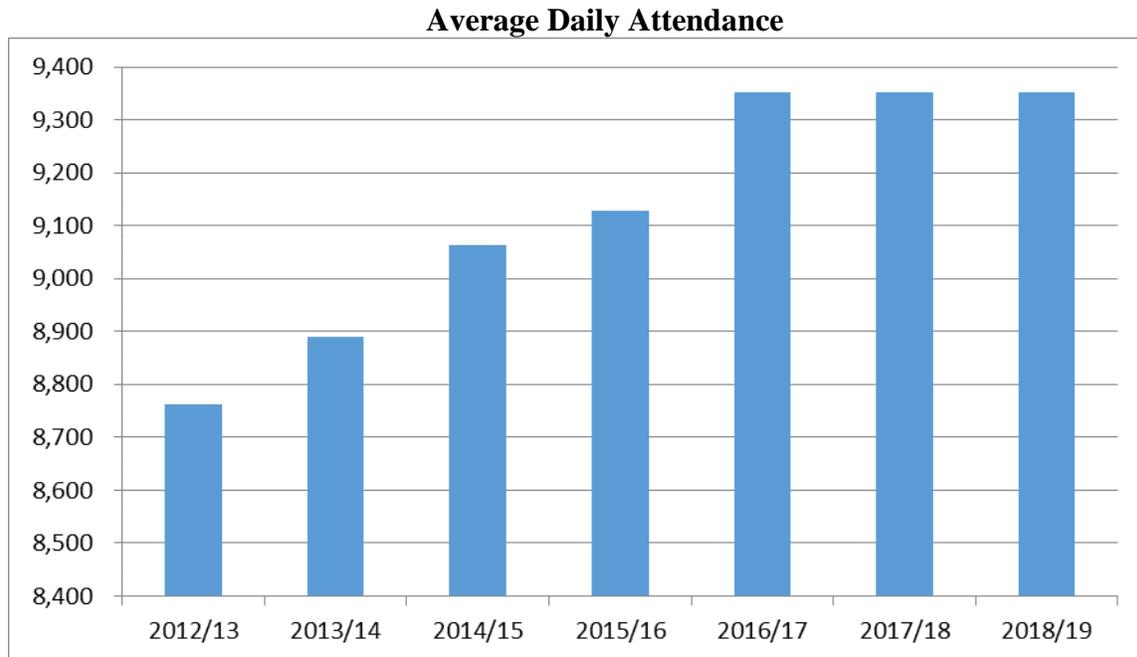
The most significant characteristic for determining District income is the calculation of the average number of students who are in school and in attendance on a daily basis. This average daily attendance, or ADA, is used in the calculation of the current year Local Control Formula Funding projection. SJUSD has projected the ADA for 2017-2018 will remain unchanged from the previous year at 9,352 which is used in conjunction with the District's approximate 82% unduplicated pupil count, grade span LCFF targets, add-ons and funded gap progress to generate the District's total LCFF income for the new fiscal year. **District revenues are generated based on actual attendance and not just the enrollment of students.**

Average Daily Attendance (ADA) is projected to be 94.93% of California Basic Educational Data System (CBEDS) enrollment at P-2.



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The ADA projections are for the TK-12 regular education and special education programs. These ADA projections do not include Riverside County programs or Preschool programs.

### **Lottery Revenue**

Lottery funding is projected to be \$144.00 per prior year annual Average Daily Attendance. This per pupil rate reflects \$144.00 per pupil for unrestricted lottery revenues and \$45 per pupil for lottery funding restricted to the purchase of instructional materials.

### **School Site Formulas**

School site formulas for discretionary lottery allocations are calculated at the following rates per California Basic Educational Data System (CBEDS):

Elementary Schools	\$45.00
Middle Schools	\$65.00
Continuation	\$65.00
High Schools	\$80.00



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**ADA Incentive**

Each school site also receives ADA incentive dollars based on their prior year P-1 ADA. In 2017-2018, our schools will receive a total of \$313,582 of unrestricted money to support classroom instruction.

**Mandated Cost Reimbursements**

The District projects to participate in the Mandate Block Grant (MBG) in 2017-2018. The grant includes an expanded amount in the proposed budget to capture some additional mandates that were outside of the MBG. The following table provides the receipts for mandate claims over the last few years and the projection for 2017-2018:

<u>Fiscal Year</u>	<u>Revenue</u>
2011/2012	\$155,976
2012/2013	\$263,080
2013/2014	\$319,173
2014/2015	\$321,178
2015/2016	\$5,741,217
2016/2017	\$2,169,000
2017/2018	\$333,926

**2017-2018 Categorical Budget**

<b>Federal Program</b>	<b>Projected Budget</b>
Title I	\$2,958,752
Special Ed: IDEA Basic Local Assistance (Federal)	\$1,870,978
Special Ed: IDEA Preschool Grant Part B Sec 611	\$37,665
Special Education: IDEA Preschool Local Entitlement Part B Sec 611	\$142,217
Special Ed: IDEA Preschool Staff Development	\$385
Carl Perkins	\$88,560
Title II, Part A: Teacher Quality	\$268,426
Title III - Limited English Proficient (LEP)	\$208,495
Head Start	\$1,378,136
<b>Total Federal</b>	<b>\$6,953,614</b>



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**Health & Welfare Benefits (Health/Dental/Vision)**

The District provides health, dental and vision insurance coverage for the employee and all eligible family members as well as some retirees. The District's cap for a full-time employee in 2017-2018 is \$12,000.

**History of Health & Welfare Annual Cost:**

<u>Year</u>	<u>Total Cost</u>
2012/2013	\$5,146,131
2013/2014	\$5,110,274
2014/2015	\$5,323,068
2015/2016	\$8,387,160
2016/2017	\$8,648,763
2017/2018	\$8,641,179

**Certificated Staffing Formulas**

Regular Classroom Teachers – Staffing goals for classroom teachers are listed below:

TK-3	one classroom teacher for each 28 students enrolled
4-5	one classroom teacher for each 30-31 students enrolled
6-8	one classroom teacher for each 29 students enrolled
9-12	one classroom teacher for each 31 students enrolled

**Step/Column Increases**

The 2017-2018 budget includes the cost of step and column advancement from the General Fund for all employee groups in the amount of \$943,389.

**Calculation:**

Certificated Step Increases	\$ 452,995*
Certificated Column Advancement	100,000*
Classified Step Increases	253,543*
Management/Confidential Step Increases	<u>136,851*</u>
<b>Total Step and Column Estimate</b>	<b>\$943,389*</b>

\*Does not include Fixed Costs

This amount is about **1.4%** of all salaries budgeted in 2017-2018.



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**Special Education**

*Summary of Revenues and Expenditures:*

**Revenues:**

Federal Revenues .....	\$2,051,245
Mental Health.....	\$643,977
AB602 SELPA Pass-Thru.....	\$4,204,876
State Transportation Revenues .....	\$0
<b>TOTAL REVENUES.....</b>	<b>\$6,900,098</b>

**Expenditures:**

Certificated Salaries .....	\$8,831,624
Classified Salaries .....	\$3,693,755
Employee Benefits .....	\$4,971,051
Books and Supplies.....	\$231,001
Services, Operational Expenses .....	\$2,778,217
Indirect .....	\$1,152,698
<b>TOTAL EXPENDITURES:.....</b>	<b>\$21,658,346</b>

General Fund Contribution .....\$11,654,899

**TK-12 Site Summary**

Elementary Schools (TK-5) .....	7
Middle Schools (6-8) .....	3
High Schools (9-12).....	1
Alternative Education School (9-12) .....	2
<b>TOTAL TK-12 SCHOOLS .....</b>	<b>13</b>

**Employee Benefits**

This classification is used to account for contributions to employee retirement plans, health and welfare benefits, state unemployment insurance, social security, Medicare and workers' compensation associated with certificated and classified personnel salaries. (\$27,165,666)



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### **Books & Supplies**

Expenditures for the purchase of instructional materials, books, paper, pencils, audiovisual materials and magazine subscriptions are recorded in this category. (\$4,876,391)

### **Services & Other Operating Expenditures**

This classification is used to record expenditures for services, rents, leases, maintenance contracts, dues, travel, insurance, utilities and legal expenses. (\$15,625,581)

### **Capital Outlay**

Expenditures for the purchase of sites, buildings and capitalized equipment are recorded in this classification. (\$2,268,106)

### **Program/Fund Support**

This classification is used to account for the indirect cost that can be charged to categorical programs or other funds for the support provided by the General Fund. The indirect cost rate for 2017-2018 is 6.05%.

### **Interfund Transfers Out/Contributions**

Following is a table of the Interfund Transfers and Contributions in the current budget:

<b><u>Program</u></b>	<b><u>Amount</u></b>
Contribution to Routine Repair & Maintenance	\$3,524,722
Contribution to Special Education (Federal & State)	\$11,654,899
<b>Total Interfund Transfers Out/Contributions</b>	<b>\$15,179,621</b>



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### **EDUCATIONAL SERVICES**

#### **Early Childhood**

San Jacinto early childhood programs serve 300 students and consist of Head Start, State Preschool, and a program for children ages 3-5 with special needs who are served by teachers with an Early Childhood Education Certificate. These programs are housed on or near the following sites: San Jacinto Elementary School (preschool main office and classrooms), De Anza Elementary, and Hyatt Elementary School. Head Start is funded by the Federal government and is delegated through Riverside County Office of Education. We operate both delegate and direct operated State Preschools which are funded through the State. Hyatt Elementary School's preschool program for students with special needs is operated and funded through the District. A District psychologist and the speech therapist provide services to preschool children, when needed.

#### **Curriculum, Instruction and Assessment**

The Department of Curriculum, Instruction and Assessment is responsible for instructional program implementation (course approvals, A-G submission to University of California, online courses, pacing guides, units of study, power standards, implementation of Common Core State Standards, writing/writing rubrics, classroom expectations), oversight of instructional technology, certificated professional development (Common Core State Standards training, instructional coaching), Adult Education, administration of State and District assessments (Advanced Placement exams, International Baccalaureate exams, external exams, benchmark tests, California English Language Development Test (CELDT), ESGI, California Standards Tests, fluency tests, writing assessments), categorical programs (Federal Program Monitoring (FPM), Local Education Area Plan budgeting, Single Plans for Student Achievement, Supplemental Educational Services (tutoring), academic interventions (READ 180/System 44, Destination Math, credit recovery, Saturday school), alternative education, the English Language Learner program (instruction, assessment, District English Learner Advisory Committee, Reclassification, Spring Language Census, Title III, Dual Immersion, BEST recognitions, AVID Excel) Gifted and Talented education (GATE), report cards, visual and performing arts, student competitions (spelling bee, science fair, History Day), private schools, textbooks and instructional materials, grant writing, master schedule support to sites, student data management (CBEDS, CALPADS, site audits, AERIES support), Advancement Via Individual Determination (AVID), Outstanding After-School Instruction and Safety (OASIS), Career and Technical Education (CTE), Dual Enrollment/Concurrent Enrollment, OASIS, International Baccalaureate Diploma Program and Western Association of Schools and Colleges support for the high schools, including a comprehensive counseling program.



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### **Special Education**

SJUSD provides services to approximately 1,500 students with an Individualized Education Plan (IEP) throughout the District. We offer a continuum of services and program options that provide children with exceptional needs access to a free, appropriate public education in the least restrictive environment. SJUSD provides Special Education services to students ages 3-22. School districts throughout the state face challenges in funding the costs for providing special education services. State and Federal revenues are significantly less than the mandated costs of these services. Therefore, the District must use unrestricted or general-purpose income to address the full obligation of special education. Our Special Education Department coordinates educationally related mental health services.

### **Student, Community and Personnel Support**

Student and Community Support oversees all student services including Child Welfare & Attendance, health services, emergency preparedness, crisis team intervention, student records, student discipline, parent complaints, UCP complaints, School Resources Officer program, intra and inter-District transfers and foster & homeless youth programs. Additionally, the department serves as a liaison to parents, the community and law enforcement.

### **TECHNOLOGY**

#### **General Information**

The Technology Department supports the District's data and voice networks for the benefit of SJUSD students and staff. The District data network consists of over 2,000 computers, 10,000 Chrome devices, 1,300 iPads, 600 printers, 215 network switches, and 25 servers. The data network also includes wireless network access in every classroom, network enabled surveillance cameras and network enabled copiers and printers. Our voice network is comprised of 14 private branch exchange switches, 600 digital handsets and over 140 telephone and facsimile lines.

#### **Staffing and Organization**

The Technology Department is overseen by the Director of Technology and includes a Technology Systems Manager, a Digital Media Design & Training Specialist, three Technical Support Specialist II's and a Help Desk Technician. All positions are funded through the District's General Fund. For increased technical support, one Technical Support Specialist II has been assigned to San Jacinto High School; the remaining positions are centrally located. In addition to supporting and maintaining the District's voice and data networks, the department responds to and resolves well over 3,000 support calls on an annual basis.



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### **Projects**

The Technology Department is committed to providing robust and reliable technology for students and staff. In 2017-2018, we will be completing an improvement of our network infrastructure, updating all school's network infrastructure with high-speed Cisco equipment through the Erate process. We will also continue to evaluate additional technology resources for implementation in classrooms to support teachers implementing Common Core standards and online testing. The Technology Department has a dedicated creative staff, working for better ways to improve technology and technology support.

### **NUTRITION SERVICES**

#### **Mission**

The Mission of the Nutrition Services Department is to provide the students of SJUSD with healthy meals that encourage learning and growth to adulthood. We are committed to creating a program that teaches good nutrition and supports students in reaching their full potential in a cost effective manner.

#### **The National School Lunch Program (NSLP)**

The NSLP offers healthy and nutritious meals to all students. Free or reduced price meals are provided to children who qualify for benefits based on family size and household income according to Federal income guidelines. SJUSD has an eligible enrollment of 82% free and reduced meals. Currently, we have 7,181 students that have qualified for free meal benefits and 1,176 students that are receiving reduced price meal benefits, for a total of 8,357 students participating in the free and reduced program.

#### **General Information**

Nutrition Services continues to support student learning capabilities as well as contribute to the physical and mental well-being of students by offering free breakfast each morning and serving nutritionally balanced lunches each day. Our team strives for excellence in menu options, nutritional value, meal presentation, high quality of meals and support to students by providing exemplary customer service and positive interactive meal experiences.

Nutrition Services provides breakfast and lunch meals to five secondary sites, seven elementary schools and three preschool programs. Nutrition Services is staffed with over 90 nutrition professionals including a Director, two Supervisors, a Nutrition Services Technician, two Account Clerks and an Administrative Secretary.



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Mandates of the Healthy, Hunger-Free Kids Act of 2010 (HHFKA) continue to be maintained, focusing on more servings of fruits, vegetables and whole grains, reducing sodium, meeting nutrition and calorie guidelines, with the goal of improving eating habits and lifelong health. Similarly, the announced relaxing of sodium standards will have no effect on the current school meals, which are already meeting the HHFKA’s preliminary lower sodium standard (“Target 1”). However, schools are now relieved of having to meet the laws more rigorous sodium-reduction targets 2 and 3.

Beginning in 2017-2018, Nutrition Services will be implementing a new menu cycle at all sites to create consistency in ordering and production. The menu will coincide with seasonal offerings of fresh fruits and vegetables that compliment the entrée being served. Digital Menu Boards will be introduced at all sites displaying the menu in addition to pictures of various items and specific information applicable to each site.

<u><b>Program</b></u>	<u><b>Revenue Projection</b></u>	<u><b>Participation*</b></u>
School Breakfast	\$1,590,515	843,091
School Lunch	\$3,481,700	1,110,257
Afternoon Snacks	\$101,160	114,955
Student Sales	\$230,000	Reduced & Paid payments
Other Revenue	\$50,000	Adult Sales & Vended/Catering

*\*Meal program participation has increased 3% for breakfast and 1% for lunch to date over the 2015-16 school year.*

**Central Kitchen**

Nutrition Services will add two key positions in the Production Center to assist with additional recipe development and scratch cooking. We are recruiting a Lead Production Assistant and Chef Coordinator to assist with expanding our menu and to introduce new trendy fare to our students and staff.

**FACILITIES AND OPERATIONS**

**General Obligation Bonds - Measure Y**

On November 8, 2016 voters in the San Jacinto Unified School District boundary approved Measure Y, a local Proposition 39 General Obligation school bond measure for SJUSD facilities and technology upgrades to improve student safety, instruction and learning. The bond measure required 55% voter support, and final official election results for Riverside County were posted on December 6 with 72.92% voter support for Measure Y. The first issuance of \$28,000,000 closed on February 20, 2017.



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As needed and as sufficient funds are available, the following projects are authorized to be financed at all schools and all District support facilities:

- Renovate, replace and/or upgrade major building systems, including lighting and electrical systems, heating, air and ventilation systems, sewer and water systems, communication systems, bell and fire alarm systems
- Acquire, replace, upgrade and/or install student safety and security systems, including lighting, fencing, smoke detectors, fire alarms, security alarms, signage, safety locks, cameras and communication systems
- Renovate, reconfigure and/or upgrade school facilities, including wiring and utility systems, as needed to install or accommodate new technology
- Remove hazardous materials such as asbestos and lead paint from school facilities
- Repair, replace, upgrade and/or improve existing classroom interiors as needed, including walls, wall coverings, window coverings, ceilings, floors, floor coverings, and acquire and install new classroom furniture and equipment as needed, including computers and instructional media and presentation equipment
- Repair, replace, upgrade and/or rehabilitate existing school building exteriors, including roofs, weather protection systems and fixtures, gutters, downspouts, doors, windows and window glazing and exterior paint
- Renovate, improve, reconfigure and/or expand existing libraries, and furnish and equip such libraries with modern technology
- Renovate, rehabilitate, repair and modernize existing multipurpose and support facilities, computer labs and related school facilities, and furnish and equip such facilities
- Repair, improve and/or rehabilitate restroom facilities including fixtures, wall coverings, floor coverings, plumbing and electrical
- Repair, replace, acquire, renovate, resurface and/or upgrade fencing, hardscapes, fields, play structures, equipment and surfaces, sport diamonds and backstops, walkways, lunch and shade shelters and related facilities
- Upgrade/improve sites/grounds and facilities and acquire/install equipment and furniture, for students with disabilities and compliance with Americans with Disabilities Act
- Acquire, install and/or construct renewable energy and/or energy-saving systems, improvements and equipment, including photovoltaic solar panels, electricity generation and distribution systems, upgraded insulation, efficient lighting, energy management and conservation systems, windows and structures to support such systems, improvements and equipment and related infrastructure, and rehabilitate, renovate, upgrade and/or replace such systems, improvements and equipment as needed
- Acquire and install furnishings and equipment related to such projects, including desks and tables, window and floor coverings (including tiles and carpeting), computers, instructional media and presentation equipment, food service equipment, and



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science/laboratory equipment

- Purchase land and any rights-of-way and/or easements made necessary by such projects

Series 1 of Measure Y for 28 million dollars was sold in February 2017 and has been earmarked for the following projects:

- Park Hill Modernization
- Park Hill Interim Housing
- De Anza Modernization
- De Anza Interim Housing
- New Middle School #4

### **ENERGY MANAGEMENT**

#### **Energy Education**

Energy education is a people-based program that asked all staff and students to be a partner in energy conservation, requiring complete cooperation and participation from each SJUSD employee to be successful.

#### **Solar Energy**

SJUSD partnered with SolarCity to build solar systems at nine campuses throughout the district. The project includes carports and solar canopy structures which total more than 2.8 megawatts of solar energy capacity as well as 1,200 kWh of battery storage capacity. Under a Power Purchase Agreement (PPA), SolarCity built the systems with no upfront cost to SJUSD, which is paying for the electricity they produce at a fixed rate significantly lower than what the local utility company charges.

Over the lifetime of the agreement, the solar arrays and DemandLogic storage systems are expected to save the district more than \$9.2 million. Cumulatively, the systems are expected to generate 4.4 million kilowatt hours of solar energy annually. In addition to redirecting money that would normally go toward energy cost back to educational programs, the solar arrays will also help avoid more than 35,800 metric tons of carbon dioxide from entering the atmosphere.

#### **California Clean Energy Jobs Act (Prop. 39)**

The California Clean Energy Jobs Act (Prop. 39) changed the corporate income tax code and allocates projected revenue to California's General Fund and the Clean Energy Job Creation



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Fund for five fiscal years, beginning with fiscal year 2013-14. Under the initiative, roughly up to \$550 million annually is available for appropriation by the state Legislature for eligible projects to improve energy efficiency and expand clean energy generation in schools. The Prop. 39 funding is under consideration to be funded beyond the initial 5 years.

SJUSD has submitted an application for funds to replace aging equipment with energy efficient equipment. The district has thus far encumbered \$1,015,095 and has requested an additional \$1,092,697 for energy projects throughout the district.

### **Staffing and Organization**

The District will hire two additional Skilled Maintenance Workers, one specializing in plumbing and one in electrical. These two positions are critical in ensuring site repair needs are resolved in a timely manner. An Account Clerk II will be hired to assist with processing of purchase requisitions, purchase orders, invoices, and vendor payments.

### **WHAT'S NEXT?**

In order to reach the Governor, the budget bill must receive at least a 50% majority vote in both the Senate and the Assembly. Once the Legislature has passed a budget, the Governor will need to sign and may veto budgetary line items he finds objectionable.

The District will provide a briefing to the Board of Education within 45 days of the State adopting a budget that will include the potential impact on our financials.