

# San Jacinto Unified School District New Course Proposal

For more information on how to complete this form please contact:

Janet Covacevich

Director, Secondary C & I

(951)929-7700 ext. 4263

[jcovacevich@sanjacinto.k12.ca.us](mailto:jcovacevich@sanjacinto.k12.ca.us)

The respondent's email address ([jryan@sanjacinto.k12.ca.us](mailto:jryan@sanjacinto.k12.ca.us)) was recorded on submission of this form.



## Signature Page must be printed and wet signed

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School \*

Mountain View High School/Mountain Heights Academy

New Course Proposal Submitted By: \*

Justin Ryan

Course Title \*

Audio/Video Production 3 (A)

Transcript Title (15 characters or less) \*

Please be sure to count each character and spaces used to be no more than 15.

Aud/VidProd3(A)

Course Code (assigned by Data Management, extension 4221):

OF3034 1st Semester

Academic Department \*

Visual/Performing Arts

Graduation Requirement Met \*

Foreign Language - Fine Arts ▼

Honors (\*note: Honors courses seeking A - G status must offer a non-Honors equivalent course) \*

No

Grade Level (check all that apply) \*

- 6th
- 7th
- 8th
- 9th
- 10th
- 11th
- 12th

Pre-Requisite (list all that apply) \*

Audio/Video Production 1 A, Audio/Video Production 1 B, Audio/Video Production 2 A, Audio/Video Production 2 B

Co-Requisite (list all that apply) \*

N/A

Possible credits \*

5 - semester length class

Course Learning Environment \*

Classroom Based

Online/Hybrid

CALPADS Course Code (assigned by Data Mgt.)

9092 Media/Film/Video/Television Production

Career Technical Education Courses

Will this course be part of CTE Pathways? \*

No

Is this an Integrated Course (Academics with Career Technical Education) \*

No

CTE Courses Only: Indicate the Level of the Course:

NOT CTE

**CTE Courses Only: Indicate the Industry Sector**

Choose ▼

**CTE Courses Only: Career Pathway & Code Pathway Name**

.....

Submitting Courses That are Program Status, Courses Modeled After Another Institution, or Online, or AP

Course Plans for Program Status, Online, or AP must be attached to this form.

Will this course meet any of the descriptors above? \*

Yes ▼

**Program Status Courses (can be auto approved) - Name the Exact Program and Course Title:**

Edmentum - PLATO Course Audio/Video Production 3, Semester A

**Submitting a Course Modeled After Another Institution:**

When modeling after another institution's course, you will also need to enter a course overview specific to San Jacinto Unified School District as well as course content specific to SJUSD.

Any course modeled after another institution's course will not move forward until it has been written to reflect SJUSD's unique needs.

**Submitting a course modeled after another institution.**

Which school and ATP code? Must state exact course title.

---

**Adopt an Online Publisher Course**

Edmentum, Inc. (previously PLATO) ▼

**Adopt a Program Status Course**

Choose ▼

**Advanced Placement (AP) Courses Only: Please answer the following questions:**

This section only applies to AP courses.

**AP Courses Only: Date Submitted to CollegeBoard for AP Audit:**

MM DD YYYY

/ /

**Exact Course Title**

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## CollegeBoard Authorization Code

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## Course Content

Please note: There are not specific requirements regarding the number of units each course should have.  
For reference: University of California A-G Guide: <http://www.ucop.edu/agguide/a-g-requirements/index.html>  
Copy and paste the link into your web browser for course samples.

### Course Overview: Provide a brief summary (3 - 5 sentences) of the course's content. \*

This one-semester course is intended as a practical, hands-on guide to help you learn the advanced techniques used at different stages of audio-video production required during your college education and when pursuing a career. This course has 11 lessons organized into three units, plus three Unit Activities. Each lesson contains one or more Lesson Activities.

This course will cover various advanced pre-production, production, and post-production techniques. It explores the different activities performed during each stage. It also covers advanced lighting and editing techniques, and it discusses equipment management, set design, and audio mixing techniques.

Your teacher will grade your work on the Unit Activities, and you will grade your work on the Lesson Activities by comparing them with the given sample responses. The Unit Activities (submitted to the teacher) and the Lesson Activities (self-checked) are the major components of this course. There are other assessment components, namely the mastery test questions that feature along with the lesson; the pre- and post-test questions that come at the beginning and end of the unit respectively, and an end-of-semester test. All of these tests are a combination of simple multiple-choice questions and technology enhanced (TE) questions.

---

### For EACH UNIT of the course, please provide:

1. A unit title
2. A concise 3 - 5 sentences describing the topics being addressed that demonstrate the critical thinking, depth, and progression of the content covered.
3. A brief 3 - 5 sentences summarizing a key assignment from this unit and covering:
  - a. how a student will complete this assignment
  - b. what a student will produce
  - c. what the student will learn

Most importantly, use the unit(s) and key assignment(s) to demonstrate that the course meets the subject specific course criteria on the A - G Guide.

Units (outline each unit in the section provided. Indicate new units with a number and title) \*

#### Unit 1: Pre-production Techniques

##### Summary

In this unit, you will analyze the different pre-production tasks and learn about working with time constraints and within deadlines. You will discuss the different formats of scripts and their elements. You will also learn about creating a floor plan of the shoot location and various aspects of set designing.

#### Unit 2: Advanced Production Techniques

##### Summary

In this unit, you will examine various aspects of planning, finance, and management. You will understand the process of directing a video and examine different labor-related issues. You will learn the process of maintaining a field log. You will also create a troubleshooting tree, discuss how to maintain cables and equipment, and learn to use supplies and materials efficiently. Finally, you will learn about various lighting fixtures and safety techniques for handling lighting equipment.

#### Unit 3: Advanced Post-production Techniques

##### Summary

In this unit, you will discuss the process of composing and shooting motion shots. You will learn the process of shooting a sequence while maintaining screen continuity. You will also create an edit master. Finally, you will discuss the process of audio mixing and creating certain effects.

## Course Materials

Provide the COURSE MATERIALS that students use and analyze throughout the course. When appropriate, please incorporate these materials into the course's unit descriptions in the COURSE CONTENT section.

Some subject areas and disciplines require courses to include specific course materials. Please refer to the subject course criteria in the link above and/or the California Department of Education

(<http://www.cde.ca.gov/ci/cr/cf/imagen.asp>) for more information.

## Course Material

Please access the hyperlinked Google Slide deck for a sample of the required information for any course materials that will be used in the course.

## Google Slide Deck Link w/samples

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Select Course Material (select all that apply) \*

- Textbook
- Literary Text
- Manual
- Periodical
- Scholarly Article
- Website
- Primary Document
- Multimedia
- Other

Course Material: Primary \*

Edmentum website

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Course Materials: Additional (if applicable)

---

A-G Courses

For courses seeking A - G status please answer the questions below

Is this course being submitted for A-G status? \*

Yes



Subject for A - G status

- "A" History/Social Science
- "B" English
- "C" Mathematics
- "D" Lab Science
- "E" Language Other Than English
- "F" Visual and Performing Arts
- "G" Elective

Name the Discipline (i.e. US History, LOTE, Theater, etc.)

Audio/Video Production

Is this an Integrated Course (Academics with Career Technical Education)

- Yes
- No

Does this course need to be retro-activated to a previous year?

No

If yes, which year(s)?

2017-2018

2016-2017

2015-2016

2014-2015

### Final Review

Please review your course prior to submission to ensure it meets all requirements, courses will not be moved forward until they have provided all the required information.

End of Course Submission

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Google Forms

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Edmentum, Inc. (previously PLATO) ▼

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Units (outline each unit in the section provided. Indicate new units with a number and title) \*

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**Summary**

In this unit, you will analyze the different pre-production tasks and learn about working with time constraints and within deadlines. You will discuss the different formats of scripts and their elements. You will also learn about creating a floor plan of the shoot location and various aspects of set designing.

**Unit 2: Advanced Production Techniques**

**Summary**

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**Unit 3: Advanced Post-production Techniques**

**Summary**

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**Course Materials**

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## Select Course Material (select all that apply) \*

- Textbook
- Literary Text
- Manual
- Periodical
- Scholarly Article
- Website
- Primary Document
- Multimedia
- Other

## Course Material: Primary \*

Edmentum website

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## Course Materials: Additional (if applicable)

---

For courses seeking A - G status please answer the questions below

Is this course being submitted for A-G status? \*

Yes

Subject for A - G status

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- "C" Mathematics
- "D" Lab Science
- "E" Language Other Than English
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Audio/Video Production

Is this an Integrated Course (Academics with Career Technical Education)

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No

Does this course need to be retro-activated to a previous year?

No

If yes, which year(s)?

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### Final Review

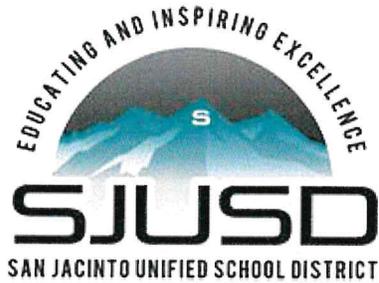
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### End of Course Submission

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Google Forms



**New Course**

**Signature/Approval Page**

- I. Suggested Course Title: Audio/Video Production 3A
- II. Department(s): Visual and Performing Arts
- III. School: MVHS/MHA
- IV. School Committee Members:
  - a. Name: Justin Ryan Signature: [Signature]
  - b. Name: Ramona Ford Signature: [Signature]
  - c. Name: \_\_\_\_\_ Signature: \_\_\_\_\_
  - d. Name: \_\_\_\_\_ Signature: \_\_\_\_\_
  - e. Name: \_\_\_\_\_ Signature: \_\_\_\_\_
- V. Committee Meeting Date(s): 10/30/19
- VI. Department Chair Signature:
  - a. Name: Ramona Ford Signature: [Signature] Date: 10/30/19
  - b. Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_
- VII. Principal Signature:
  - a. Name: Ken Swanson Signature: [Signature] Date: 10/30/19
- VIII. Course Proposal Reviewed by Educational Services:
  - a. Secondary Director, Educational Services: Janet Covacerich  
Signature: [Signature] Date: 11-22-19
  - b. Assistant Superintendent of Educational Services: \_\_\_\_\_  
Signature: [Signature] Date: 1/10/2020
- IX. Course Proposal Approved by the Board of Trustees:
  - a. SJUSD Board of Trustees President: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_